



**NOTICE TO PROCEED**

29 March 2023

Date

**CHEF LYNN CATERING SERVICES**

B4 L1&2 A Blk 11, Lot 12 Cor.,  
Arayat St., Metro Montaña, Burgos,  
Rodriguez, Rizal

Dear Sir/Madam:

We wish to inform you that your contract for the **Supply and Delivery of Food Provision for the Monthly Infra Audit Meetings for the Office of the Building Official under Purchase Request No. 100-23-01-095**, covered by **Purchase Order No. 23-03-0099** has been duly approved.

You are hereby directed to perform your obligations as stipulated in the contract, beginning on 3 April 2023. No revisions of the contract shall take effect unless approved in writing by this office.

Very truly yours,

**VICTOR MA. REGIS N. SOTTO**  
City Mayor

By authority of the City Mayor:

**ATTY. JERONIMO U. MANZANERO**  
City Administrator

Conforme: MARLYN G. ROSALES  
Authorized Representative  
**CHEF LYNN CATERING SERVICES**

Date: March 29, 2023